NATIONAL SERVICE CHARITY

Onboarding Chaplaincy Checklist

BOARD CERTIFIED CHAPLAINS
with National Service Charity INC 501 (c)(3)

Welcome to our *chaplain candidate onboarding* process. Your successful completion of these steps to board certification are our top priority. We are ready to assist by answering your questions and helping you navigate the process. Below is the Onboarding Chaplaincy Checklist. We prefer not to schedule appointments before we have two references on file, but we are flexible. Please feel invited to enter into dialogue with us at any point in your journey by emailing Chaplaincy@NationalServiceCharity.org.

- [ ] Complete the course Becoming a Board Certified Chaplain from Visiting Chaplains (Cost is $120.00) or another reputable chaplaincy oriented training organization.
- [ ] Get a background check and forward at least the first page to Privacy@NationalServiceCharity.org (Cost is $38.95)
- [ ] Fill out your online application at https://nationalservicecharity.org/board-certified-chaplain-application/. We also have a PDF copy of our application which you might want to download and use as a reference before beginning the online form.
- [ ] Schedule your phone interview at Chaplaincy@NationalServiceCharity.org
- [ ] References: Please ask 2 people to send a reference to National Service Charity using the email Chaplaincy@NationalServiceCharity.org
- [ ] Handling the application and paying a retired chaplain to do the interview costs $75.00. That cost can be paid here https://nationalservicecharity.org/product/chaplaincy-application-interview/